



Development Services Department

Underground Telecommunications

Right-of-Way Permit Application

Provider Contact Information (Right-of-Way User)

Company's Legal Name: _____ Contact Person: _____

Telephone Number: _____ E-mail Address: _____

Address: _____

City: _____ State: _____ Zip: _____

Contractor Information

Company's Legal Name: _____ Contact Person: _____

Telephone Number: _____ E-mail Address: _____

Address: _____

City: _____ State: _____ Zip: _____

Proposed Scope of Work

1. Closest address to proposed work (streets and cross streets):

2. Description of proposed infrastructure (size and material type):

3. Linear feet of underground proposed utility: _____

4. Planned method of physically locating existing utilities: _____

5. Will this proposed infrastructure require City of Brenham electrical service? _____

6. Does the proposed work require a street or lane closure? If yes, please describe: _____

7. Please provide estimated time to complete the work (days/weeks/months): _____

8. Estimated Start Date: _____ Estimated End Date: _____

9. Cost of Project: _____

Minimum Submittal Requirements

Please attach the following to ensure a complete application:

- ___ A set of sealed construction and engineering drawings with plan and profiles of the public right-of-way, identifying all existing utilities and utility conflicts.
- ___ A map survey or plan clearly identifying the GPS coordinates of the location of the facilities and the proposed work area.
- ___ Provide the name, address, phone number and email of each subcontractor and detailed information of type(s) of work to be performed by each.
- ___ A traffic control plan per the Texas Manual on Uniform Traffic Control Devices (TMUCD) for any proposed traffic routing or lane closures. If work is proposed in the TXDOT ROW, please provide approved permit.
- ___ If the project lies within property owned by a railroad company, evidence of written authorization from the railroad company.
- ___ A sufficient bond of performance or assurance in accordance with the requirements of Section 2.04 of the adopted Public Infrastructure Design Manual – Chapter 2 – Right-of-way use.
- ___ A current original certificate of insurance that complies with Section 2.04 of the adopted Public Infrastructure Design Manual – Chapter 2 – Right-of-way use (shall be provided for the contractor AND network provider).
- ___ Please provide proof of certification verifying network provider is a certified telecommunications provider (CTP) under Texas Local Government Code Chapter 283.

Signature

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and the under signed is authorized to make this application. The undersigned understands that submitting this application does not constitute approval and incomplete applications will result in delays and possible denial. By signing the applicant acknowledges all requirements of the City of Brenham Code of Ordinances specifically Chapter 26 – Utilities and Chapter 2 – Right-of-Way Use of the Public Infrastructure Design Manual. The applicant further acknowledges and has read the summary of requirements for construction of underground utilities as outlined on the attached Right-of-Way Management Standard Notes.

Name of Applicant

Title of Applicant

X _____
Signature of Applicant

Date

For City Staff Use:

Approved for Construction:

City Representative

Date

Right-of-Way Management Standard Notes

- **Line locates are MANDATORY.** Call 8-1-1 for Utility Line Locates. This must be done immediately prior to work beginning. If Lines are not marked clearly, this Permit is invalid, and Work may NOT Commence. If a Contractor damages any City Property (water/sewer/gas, etc.), the Contractor will be responsible for all repairs and fees associated with such damage. Line locates by City Locators are limited to no more than 1000 feet per business day and if project schedule will exceed this amount, than it is responsibility of contractor to hire, at their expense, qualified OQ Line Locators.
- Contractors working for the permittee are responsible for obtaining line locates from all affected utilities prior to excavation. It is the permittee's responsibility to verify the location, both horizontal and vertical, of all existing utilities, which may be in conflict with the proposed construction.
- The right-of-way user, their contractor or representative, shall notify the City 48 hours prior to the start of construction (Public Utilities: 979-337-7400).
- All construction shall be in conformance with all city codes and applicable local, state and federal laws.
- Erosion control measures (i.e. silt fences) and advanced warning signs, markers, cones and barricades must be in place **before** work begins.
- All earth, materials, sidewalks, pavement, utilities, conduits, crossing, irrigation, landscaping, monuments, manhole covers, valve covers, meter box lids, or improvements of any kind shall be fully repaired promptly by the ROW user, at its sole expense, to the reasonable satisfaction of the City.
- Ditches shall be opened at the end of each day to assure adequate drainage.
- Trench safety system to meet, as a minimum, the requirements of OSHA Safety and Health Regulations
- No open excavations shall be left open overnight. All excavations which cannot be backfilled overnight shall be covered, as a minimum, with steel plating when in paved areas; 3/4 inch plywood, wood planking with OSHA orange plastic expanded mesh barrier around perimeter in unpaved areas, or as approved by the City of Brenham.
- For locations where open cut construction is required in streets the contractor shall furnish and maintain adequate barricades, warning and directing signs, flags, and lights. All signs, barricades, pavement markings, traffic signals, and channelizing devices used to handle traffic shall be shown on a traffic control plan (to be approved by the City) and shall conform to the latest revisions of the Texas Manual on Uniform Traffic Control Devised for Street and Highways (TMUTCD), "Part VI-Traffic Controls for Street and Highway Construction and Maintenance Operations."
- All paving shall be replaced at the end of construction. The condition of paving shall be as good or better than prior to starting.
- On completion of all work, the contractor shall notify the City to schedule a final inspection of the project (Development Services: 979-337-7220).